

# The Park Church of Christ

## Adoption Support Request Form

Please complete this form and return to the church office, along with a copy of itemized bills, receipts/cancelled checks for each expense listed below. Also, include a copy of certification, from the adoption agency, that demonstrates a legal adoption is in process or has been finalized.

**Member Information** (please print clearly)

Name, Head of Household: \_\_\_\_\_

Phone and Email: \_\_\_\_\_

Name, Spouse: \_\_\_\_\_

Phone and Email: \_\_\_\_\_

Full Address: \_\_\_\_\_

Park Member(s) Since: \_\_\_\_\_

Adoption in process \_\_\_\_\_ **or** Adoption Finalized Date \_\_\_\_\_

Date of Expense <small>(mm/dd/yyyy)</small>	Paid To <small>(name of person/organization)</small>	Service Rendered <small>(legal, medical, travel, lodging, etc.)</small>	Amount
<b>Total Reimbursement Requested</b>			

Please attach a separate sheet for additional expenses and submit required documentation for each reimbursement item.

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Requests must be submitted within one year of the adoption finalization.**

Form & documents can be mailed: The Park Church of Christ/Attn: Karen Mouser, 9610 S. Garnett Rd Suite A, Broken Arrow, OK 74012